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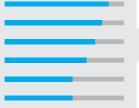
PERSONAL

Birthday 04 th December 1990

Relationship Single
Nationality Pakistani
Languages English, Urdu

SKILLS

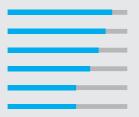
Communication Creativity Teamwork Organizational Leadership



SOFTWARE

Teamplayer

SEO
PHOTOSHOP
SIEBEL CRM
MS OFFICE
COREL DRAW
OUTLOOK



REFERENCE

Will be furnished on Request.

WAQAR ASLAM

I am an energetic and enthusiastic person who enjoys a challenging environment to achieve my targets. My career aim is to work with the company where I can utilize my skills and learn techniques to be more professional. A communicative, encouraging team leader and team worker love innovative ideas and implementation of new techniques for perfection of work.

EXPERIENCE

Search Engine Optimizer UBM TECHNOLOGIES

January – 2018 June – 2018 Optimization of affiliated web sites to improve the

ranking in search engine, handled the social media pages Facebook, Twitter, Pintrest to attract customers.

Social Media / Chat Team Leader PAKISTAN TELECOMMUNICATION LIMITED (PTCL)

Dec – 2014 Dec – 2017 Supervision of Webchat and Social Media team to achieve

the daily targets. Maintenance of Social media and web chat reports and contact with the regional teams.

Assistant Research Analyst PITCO PVT LTD

March – 2013 June – 2014 Maintenance of Bank payments and daily, weekly and

monthly report of sales. Maintenance of store inventory and store record. Supervision auditor teams to report.

Assistant Accountant RMC CONSTRUCTION COMPANY

August – 2012 Feb – 2013 Preparation of invoices and receipts for the payment to

other parties. Maintenance of staff salaries and reconcile

the vendor balance.

EDUCATION

Peak Solution College BACHELOR IN COMMERCE

2009 - 2011 Completed Bachelor in Commerce degree in 2011 with

subjects Cost Accounting, Advanced Accounting,

Taxation, Business Law.

Peak Solution College INTERMEDIATE IN COMMERCE

2007 - 2009 Completed Intermediate in Commerce degree in 2009

with subjects Accounting, Banking, Commerce, Ecnomics,

Business and Statitics.

Native Public School MATRICULATION

2005 - 2007 Completed Matriculation degree in 2007 with subjects

Chemistry, Physics, Mathemetics, Computer Science,

Ensglish.

HOBBIES







