



Resume

ABID SHARIEF

Malaz, Riyadh, KSA

Email : abidsharif12121@gmail.com Mob : 0505368124

visa status - *ON VISIT VISA (U.A.E)*

Job Applied For: Store incharge, Supervisor Objective

To obtain a responsible and challenging position where I can demonstrate my technical and business skills. Also Contribute to enhance individual and organizational performance.

Work Experience – Total 2 years in United Arab Emirates And 6 Year Kingdom of Saudi Arabia

Company	Middle East Stationery & Trading LLC. DUBAI
Designation	Store Incharge
Duration	From feb 2009 to Feb 2011
Company	Gulf Union Food Company Riyadh, Saudi Arabia
Designation	Sales Supervisor
Duration	From July 2012 to dec 2017

Job Profile: -

Entry the data in tally on daily basis

Maintain inventory.

Maintaining the graph of sales on weekly.

Manage retail staff, including cashiers and people working on the floor

Meet financial objectives by preparing an annual budget; scheduling expenditures, analyzing variances, initiating corrective actions.

Formulate pricing policies.

Ensure pricing is correct.

Coach, counsel, recruit, train, and discipline employees.

Evaluate on-the-job performance.

Identify current and future trends that appeal to consumers.

Approve contracts with vendors

Ensure standards for quality, customer service and health and safety are met.

Monitor local competitors.

Help retail sales staff achieve sales targets.

Handle customer questions, complaints, and issues.

Personal Information

Date of Birth : 14th June 1987 Nationality : Indian

Gender : Male Religion : Islam

Marital Status : Married

Educational Qualification

Bachelor of comerse CES University Udupi in year 2008

Computer Proficiencies

Proficient in MS office (word, excel,), typing speed 30wpm,

Languages Known

English, Arabic, Hindi, Urdu, Kannada

Passport & Visa Details

Passport No : M8516440 Date of Issued : 27/08/2015

Date of Expired : 26/08/2025 Place of Issued : Riyadh

Driving License Details

License No : 2279411611 Date of Expired : 11/09/2010

Place of Issued : Makkah License Type : LMV

I do hereby declare that all the information is correct and true.

Place : Signature

Date :