

BIO-DATA



Sudan Thapa Magar

Mobile No : +9779813489976

E-mail : suzanthapa123@yahoo.com

Career Objective:

To seek challenging career where I can apply my innovative skills for the development of the organization and update my knowledge with the latest technology.

Capabilities:

- Ability to show patience & work under pressure on variable situations.
- Ability to work on different ethnic multi culture diversity with own initiated as an effective team member.
- Ability to adapt any type of environment.
- Good problem solving and logical reasoning abilities.

Work Experience:

- Have worked as a **Machine Operator** in *Kotak (muda paper) company in Malaysia for 2 years*
- Worked as a Waiter in Sky Lark Thakali Kitchen **(For 1year)**

Job Description:

- Working as a customer service assistant.
- Verifying & posting of invoices.
- Responsible for maintaining invoices. provide higher standard of dealing with customers.
- Provide high quality customer service
- Operates cash register and accept payment
- Assist customer in locating, selecting and price range

Additional Jobs:

- Public relations
- Sales
- Marketing.

Educational Qualification

- **School Leaving Certificate** from **Viswa Niketan Secondary School** on 6th July 2007..

Personal Information

Nationality : Nepali
Date of Birth : 18 May 1990
Marital Status : Single
Religion : Hindu
Languages Known : English, Hindi, Nepali
Father's Name : Om Shree Thapa Magar
Mother's Name : Meena Thapa Magar
Permanent Address : Lalitpur, Nepal

Passport details

Passport no. : 08978794
Date of issue : 09 JULY 2015
Date of expiry : 08 JULY 2025

Hobbies:

Music, Games & Sports.

Strengths:

Enthusiastic, Sincere , Confidence, Problem Solver, Quick Learning, Strong Decision Maker

I sincerely declare that the above mentioned information is true to the best of my knowledge and belief.

SKY LARK THAKALI KITCHEN

THAMEL, KATHMANDU, NEPAL
Tel: 01-4413585

Date :22th July., 2011

TO WHOM IT MAY CONCERN

This is to certify that **Sudan Thapa Magar**, Son of Mr. **Om Shree Thapa Magar** Permanent Resident of Thamel, Kathmandu, Nepal has been working in our restaurant as a **Waiter** from **05th April 2010 to till date.**

During his working period, we found him honest, hardworking, sincere and devoted in his job. We found him very expert in his work.

His nature and behavior is very good.

We wish him all the success in future. This certificate has been issued to him on request.


SKY LARK THAKALI KITCHEN
Estd. 2008
Manager

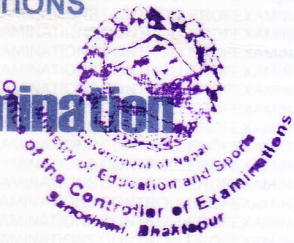


GOVERNMENT OF NEPAL
MINISTRY OF EDUCATION & SPORTS
OFFICE OF THE CONTROLLER OF EXAMINATIONS

Sr. No. :
30690232

School Leaving Certificate Examination

MARK - SHEET



THE MARKS SECURED BY..... SUDAN THAPA MAGAR.....

DATE OF BIRTH..... 2047/02/04.....

ROLL..... KATHMANDU.....SYMBOL NO..... 0306617 W.....

OF..... VISWA NIKETAN MA VI TRIPURESWOR.....

IN THE ANNUAL S.L.C. EXAMINATION OF 2063ARE GIVEN BELOW

SERIAL NUMBER	SUBJECTS	FULL MARKS	PASS MARKS	OBTAINED MARKS		TOTAL	GRACE MARKS	REMARKS
				TH	PR			
01	COMP. ENGLISH	100	32	38	13	51		
02	COMP. NEPALI	100	32	55		55		
03	COMP. MATHEMATICS	100	32	66		66		
04	COMP. SCIENCE	100	32	47	23	70		
05	COMP. SOCIAL STUDIES	100	32	50		50		
06	COMP. HEALTH, POP & ENV EDU	100	32	41	23	64		
07	OPT. I ECONOMICS	100	32	50		50		
08	OPT. II OFFICE MGMT & ACCOUNT	100	32	40	24	64		
FULL MARKS				GRAND TOTAL →		470		
1ST DIV WITH DISTN.				RESULT →		58.75%		
1ST DIV						SECOND		
2ND DIV								
3RD DIV								
800	640	480	360	256				

- # Means subject(s) appeared in the supplementary examination
- F and an asterisk (*) - Fail
- A - Absent
- W - Result withheld
- C - Subject Cancelled
- CP - Comp.pr.mark =

INT. EXT. TOT.

CHECKED BY-

SANOTHIMI, BHAKTAPUR, NEPAL

DATE OF ISSUE : 6 July 2007

S. Sanathimi

CONTROLLER

Regd. No. 28295/60/061

KANTHI Security Service (P.) LTD.

Bijuli Bazar, Kathmandu, Nepal

Tel: 4-784435

Certificate



This is to Certify That Mr. **Sudan Thapa Magar** Son of The
 Mr. **Om Shree Thapa Magar** His/ Her Date of Birth **18-05-1990** Permanent
 Residence of **Lalitpur** District **Lalitpur** V.D.C. Ward No. **13** Is/Was
 Working In This Security Service Pvt.Ltd. During His/Her Duty Period **16-03-2011**
 I Did Not Found Against Him. to **15-08-2011**

I Wish His/Her Every Success.

Instructor

Date:- **17-08-2011**.....

Director

Shanta Bhattarai
Managing Director