

DAMILOLA ALABA

alabadamilola5@gmail.com
22,Church close Off Sagamu
road Odogunyan Ikorodu Lagos
Nigeria
Mobile : +2348036477622

CAREER OBJECTIVE

To work in a dynamic and challengeable environment, where I can use my training as an Teacher, International Relations also a certified Project manager, Safety officer where by current qualification as member of Joint Professional Training and Support International [JPTs] licensed under International Institute of Risk and Safety Management, United Kingdom [IIRSM].

ACADEMIC DETAILS

- B. A(Ed)HISTORY AND DIPLOMATIC STUDIES [2013] with aggregate of . from TAI SOLARIN UNIVERSITY OF EDUCATION
- GRADUATE MEMBER [2015] with aggregate of . from NIGERIA INSTITUTE OF MANAGEMENT
- HEALTH SAFETY ENVIRONMENT [2015] with aggregate of . from JOINT PROFESSIONAL TRAINING SUPPORT
- Certified Project management [2015] with aggregate of . from JOINT PROFESSIONAL TRAINING SUPPORT
- SSCE [2003] with aggregate of . from IKORODU HIGH SCHOOL

WORK EXPERIENCE

- Worked as Enumerator in IKEJA ELECTRICITY DISTRIBUTION COMPANY from Feb 2016 to Aug 2016
Role :
Taking data from Customer
,
Capturing the metering Machine
,
Trace all customers service cable
Transfer of all customer data to cloud server
- Worked as ASSISTANT PRESIDING OFFICER 1 in INDEPENDENT NATIONAL ELECTORAL COMMISSION from Dec 2015 to Apr 2015
Role :
Educating the public how to vote.
Verification of thumb print on card reader.
Handling, sorting and counting of ballot boxes.
Securing of ballot box.
Organize the efficient queuing system for public.
Have excellent communication skill to deliver and present learning effectively.
Create an enthusiastic environment for voters.
- Worked as GOVERNMENT TEACHER in OBANLIKU COMMUNITY SECONDARY SCHOOL from Aug 2014 to Aug 2015
Role :Taught specific subjects like Government and History of Nigeria.
Proper planning of lesson to ensure academic progress of all students.
Coordination with parents to provide for students with indigenous dialect (Yoruba)
Coordination with school Librarian to ensure hands-on school relevant textbooks with students.
Responsible for grading of students assignments, class works and assessment test as per marking scheme.
Assisting in extra curricula activities including quizzes, debates
etc.
- Worked as GOVERNMENT TEACHER (IT) in Endurance College School from Nov 2012 to Apr 2013
Role :Taught specific subjects like Government and History of Nigeria.
Proper planning of lesson to ensure academic progress of all students.
Coordination with parents to provide for students with indigenous dialect (Yoruba)
Coordination with school Librarian to ensure hands-on school relevant textbooks with students.
Responsible for grading of students assignments, class works and assessment test as per marking scheme.
Assisting in extra curricula activities including quizzes, debates
etc.

PROJECT DETAILS

- CEETAM

Description : Taking data from Customer
Capturing the metering Machine
Trace all customers service cable
Transfer of all customer data to cloud server.

Duration : 7months

Role : Enumerator

Team Size : 41

SKILLS

- Ability to pass information across adequately.
- Amiable teaching (lecturing) skills.
- Proficient knowledge of Microsoft office packages.
- prioritizing tasks to achieve deadlines.
- Effective at time management and team player

REFERENCE

Mr Rotimi Tade

Sagamu, Ogun State, Nigeria
Christ Counselor Gospel Church
nil
2348035697046

Rtd Mrs Lana Adelaja

Alagbon, Ikoyi. Lagos, Nigeria.
Nigeria Immigration Service.
abosedelana5@gmail.com
+2348027581146

(DAMILOLA ALABA)