

CURRICULUM VITAE

Personal Details

Name : SENYONGA ROBERT
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E-mail : senyongar8@gmail.com
Nationality : Ugandan
Marital Status : Single
Date of birth : 28/04/1998
Passport # : B1649598
Visa status : Visit Visa
Address : ABUDHABI - U.A.E



GENERAL HELPER / CLEANER

OBJECTIVE

To obtain the General Helper / Cleaner position within your company and provide excellent service. Able to work and be a part of your prestigious organization that would further enhance the knowledge and the discipline built in me and would give me an opportunity to learn and handle warehouse tasks and also to handle logistics tasks to my best.

PERSONAL SKILLS

- ✓ Self-motivated and innovative team player with ability to work under minimum supervision.
- ✓ A result oriented and responsible individual with ability to use intuition to solve complex problems for impossible results.
- ✓ Good interpersonal and communication skills.
- ✓ An enthusiastic and flexible individual with communication to career development for efficient and effective service delivery.
- ✓ Flexible and Understanding easy

ACADEMIC QUALIFICATION

- ✓ High School Certificate

WORK EXPERIENCE

COMPANY : MINERAL SERVICES LTD, KAMPALA – UGANDA
POSITION: GENERAL HELPER/CLEANER
DURATION: 3YEARS 2016 – 2019

RESPONSIBILITIES

- ✓ Responsible for directing delivery trucks and assisting in loading & unloading of goods safely

- ✓ Packaging of Various Cargos for Air Freight.
- ✓ Making sure that all inventory processes are completed on the same day.
- ✓ Loading and unloading Lorries, vans and other vehicles.
- ✓ Labeling goods that have arrived at the warehouse.
- ✓ Welcoming and helping clients who visit the branch.
- ✓ Preparing deliveries for the van drivers.
- ✓ Moving and organizing stock.

- ✓ Ensuring a clean and safe workhouse for staff to work in.
- ✓ Measuring and taking precautions for goods going by Air Freight.
- ✓ Maintaining the record of goods shipped and received
- ✓ Checking documentation of cargo and classify them as per tariffs
- ✓ Advising clients regarding payment methods and transportation of their good.
- ✓ Cross checking the items received against the invoices & record the missing goods
- ✓ Negotiating the shipping price with Various Customers.

SKILLS AND COMPETENCES

- ✓ Focused on client and customer services
- ✓ Hospitality management
- ✓ Good communication skills
- ✓ Efficient in time management
- ✓ Ability to build strong relationships with customers
- ✓ Can stay calm in a crisis situation
- ✓ Willing to work days, evening and weekends
- ✓ Team work
- ✓ Having an enthusiastic drive and a positive 'can do' attitude
- ✓ Flexible to meet the demands of the business

LANGUAGES:

- ✓ English

HOBBIES:

- Travelling
- Learning new skills
- Reading books
- Making new friends

REFERENCES

Available on request.

DECLARATION

I here by declaring that the above provided information is true and holding all certificates stated above and I promise to work hard to reach employers demands and satisfaction of the end users of the service.

SENYONGA ROBERT