



# RACHANA MODI

## CAREER OBJECTIVE

- I am seeking a role in a company where I can contribute my ideas and be mentored towards a successful career.
- A highly motivated and hardworking individual looking for a responsible role in a reputable organization.

## CONTACT

+971 56 1561 268

## EMAIL:

Rachanagandhi32@yahoo.com

## EDUCATION

### AKHILHIND MAHILA PARISHAD

2008 - 2009

S.S.C.

GSSB BOARD - 65%

### N.G.PATEL POLYTECHNIC

2009 - 2013

DIPLOMA IN COMPUTER ENGINEERING

G.T.U. UNIVERCITY - 7.02%

## WORK EXPERIENCE

### RICON TEXTILE L.L.C

January 2023

DATA ENTRY CUM SALES

CURRENTLY WORKING IN

### YOUBROADBAND INDIA PVT.LTD.

SALES OFFICER

9-MONTH EXP IN 2022

#### SKILL:

CONVENIENCE CUSTOMER

PROBLEM-SOLVING

COLD CALLING

CUSTOMER SERVICE

### TOSHAL INFOTECH

C.R.M work in the software company

2017-2018

Software solution

Problem-solving

### BLUE OCEAN INDIA PRIVATE LIMITED

TEACHER

2014-2016

Html ,html5 ,CSS ,CSS3

Teaching how to develop software

Basic programming language

### MONARCH COMPUTERS

INCOME TAX SOFTWARE DEVELOPER

2013-2014

I-Tax software- Developing

Using Basic Language

# PERSONAL DETAILS

**GENDER** : FEMALE  
**NATIONALITY** : INDIAN  
**D.O.B.** : 19/09/1993  
**MARITAL STATUS** : SINGLE  
**LANGUAGE KNOWN** : ENGLISH,HINDI,GUJARATI  
**PASSPORT NO** : M9575672  
**VISA STATUS** : VISITOR VISA  
**RESIDENCE ADDRESS** : AL MARIJAH STREET,  
ROLLA, SHARJAH, UAE

**DECLARATION :-**

**I HEARBY DECLARE THAT THE INFORMATION FINISHED ABOVE IS CORRECT AND TRUE TO THE BEST OF MY KNOWLEDGE.**