



ANGELITO C. MELO JR. **DRAFTSMAN**

Well versed in Latest version of AutoCAD, 2D, 3D, Rendering, and similar software. Knowledge in Revit & 3d Max, Microsoft, Photoshop & Windows Troubleshooting

CAREER SUMMARY

10 years' experience in Drafting with 8 years professional experience in U.A.E. well versed in AutoCAD with comprehensive knowledge in construction.

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Address: **Abu Dhabi, Uae**
Nationality: **Filipino**
Driving License: **UAE**
Status: **Married**

Major Projects

- 786 Units Residential Villa, Ghayathy
- Mr. Al Mulla Villa, Abu Dhabi
- S.H. Al-Muhairby Villa, Abu Dhabi
- Dr. Al Mazroui Residential & Commercial Building, Abu Dhabi,
- Al Mulla Residential & Commercial Building, Abu Dhabi
- Al Qubaisi Commercial Tower, Abu Dhabi

CAREER OBJECTIVES

Seeking a challenging position in an organization to utilize my skills and knowledge and gain more professional experience which leads to growth and development of the organization and my career.

KEY SKILLS

- Excellent proficiency in AutoCAD and any related software.
- Strong experience in Mechanical drafting (Piping),
- Shop drawings As-Built drawings and Coordination drawings.
- Knowledge in Architectural & Civil Drafting layout, plans, elevations and space arrangements.
- 2D and 3d Modeling
- Technical Skills
- Detail Oriented
- Math Skills
- Interpersonal Skills
- Critical Thinking
- Time Management
- Document Control

WORK EXPERIENCE

Mechanical Draftsman

Al Tharawat General Contracting Est.

October 2013 - Present
Abu Dhabi, Uae

Job Role

- Prepares (Cad) layout and design of Drainage System, Water Supply System, Pipe lines, Sewages, Wet & Dry Firefighting system and other plumbing services in residential and commercial construction projects.
- Direct Coordination with Managers, Engineers and Architects.
- Responsible to handle review drawings and specifications from a subordinate draftsman.
- Allocates and controls the document numbering system for the project work.
- Works with precision to ensure that all electronic and hard copy filing is accurate and is easily retrievable.
- Used current Building Uniform Plumbing Code standards and install methods to achieve proper approval status.
- Responsible and supervised all Shop drawings.
- Prepares combined services shop drawings as coordination drawings

Cad Technician | Draftsman

AMC Protection LLC

October 2011 – 2013

Abu Dhabi, Uae

AMC Protection is one of the most sought-after company specialists in Design & Engineering, Basement Tanking System, Waterproofing System, Concrete Treatment & Special Coatings and Roofing System. They are offering highly advanced solutions for discerning clients from its facilities in UAE and Qatar.

Job Role

- Prepares detailed technical drawings of Waterproofing System in Basement Tanks, Roofs, Pools, Concrete treatment and coatings, of Roads and Parking lots in 2D and 3D using AutoCAD.
- Determine procedures and instructions to be followed, according to design specifications and quantity of required materials.
- Analyze building codes, by-laws, space and site requirements, and other technical documents and reports to determine their effect on architectural and structural designs.
- Operate computer-aided drafting equipment or conventional drafting station to produce designs, working drawings, charts, forms and records.

Architectural & Civil Draftsman 2D & 3D | Interior Design | Landscaping

Danber Design & Construction

October 2009 – September 2011

Philippines

DANBER Design and Construction is engaging in Construction of (Residential/Commercial), Interior Designing, Custom Made Design, Home Furnishing, Landscaping, Planning and Design.

Job Role:

- Planned, designed, and furnished residential properties to create unique living spaces.
- Met with clients to establish reference needed and used AutoCAD 2d and 3D to create custom project proposals in alignment with client budget, tastes, and timeframes.
- Worked with design team to manage workload and deadlines and maintained project schedule and budgets.
- Coordinated with clients, engineers, architects, construction personnel, installation personnel, and design team to achieve project deliverables.
- Consulting with the clients during the design phase and using their feedbacks for modification of the design.
- Scheduled and attended site visits to measure and photograph spaces, and review and approve information and installations.

EDUCATION

Diploma in Drafting CAD Technician

2007 -2009

University of Batangas I

Philippines

CERTIFICATES

FIRE SYSTEM DESIGN AND ENGINEERING CONFERENCE

Philippine Society of Mechanical Engineers UAE- Chapter (PSME)

7th July 2017