

CURRICULUM VITAE

KITAMIRIKE JOEL

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POSITION DESIRED: **CASHIER**

PERSONAL PROFILE

Civil Status : Single
Visa Status : Visit Visa
Gender : Male
Nationality : Ugandan
Language : English,

CAREER OBJECTIVE

My goal as a Cashier is to apply my skills in cash management, bookkeeping, cash balancing, and accounting. Part of my objective is to maintain consistency and balance in terms of handling financial matters. My vast experiences in two different companies have molded my skills as a cashier. My ability to communicate well with customers and multitasking talents make it easy to process orders, thereby minimizing customers' waiting time. As a cashier, my focus is to achieve customer satisfaction at all times.

EDUCATIONAL QUALIFICATION

- **Completed a degree in management science**

PROFESSIONAL EXPERIENCE

CRESTANKS UGANDA LIMITED

2019- June 2022

Position: **Cashier**

Job Responsibilities:

- Completed customer transactions on the cash register.
- Reconciled cash register drawers at the end of the shift.
- Provided excellent service to customers by promptly attending to their shopping needs, answering inquiries and resolving complaints.
- Asked for customer's identification for credit card transactions
- Always adhere to all company policies and procedures.

SHOPRITE SUPERMARKET, UGANDA 2015 _2018

Position: **Cashier**

Job Responsibilities:

- Ensured reduction of waiting time for customers by offering prompt service.
- Followed cash handling procedures strictly as per the company policies.
- Submitted weekly sales reports to the management.
- Assisted supervisors in attending to customers during peak hours to avoid waiting time for customers.
- Followed procedures and reported errors in retail pricing.
- Changed tapes and ribbons of cash register machines regularly to produce clear printed receipts.
- Provided customers with consistent and delightful service.

SKILLS AND STRENGTHS

- Vast knowledge in double entry bookkeeping and accounting
- Very strong knowledge in maintaining Cash Book and Ledger
- Ability to multitask to avoid delays in processing orders
- Excellent customer service skills, aimed at achieving customer satisfaction
- Ability to work for long hours under pressure

