

CURRICULUM VITAE

PERSONAL DETAILS

Name : BOATENG GIDEON
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Email : gideonboateng329@gmail.com
Nationality : Ghanaian
Gender : Male
Date of Birth : 18-05-2004
Passport NO : G3363407
Marital Status : Single
Visa Status : Visit Visa



POSITION: GENERAL HELPER

PROFESSIONAL SUMMARY

To obtain a much more challenging position that will greatly adhere to my Desire to progress further in my career. Also, to grow with an organization that has proven to be an asset for its effective functioning and well known for its highly exceeding achievements and services to their guest and employees.

WORK EXPERIENCE

Company: TAMALA BEACH HOTEL, GHANA
Position: GENERAL HELPER
Duration: 2 YEARS

Company: TAF CITY LTD, GHANA
Position: GENERAL HELPER
Duration: 2 YEARS

DUTIES AND RESPONSIBILITIES

- Set up bedrooms for guests when required
- Bedding and decoration
- Grocery shopping- on occasion
- Collect dry cleaning when necessary
- Washing, ironing, and folding- Minus the bedding which is sent to the dry cleaners
- Wardrobe management- preferable
- Assist with Lady principle's holiday packing
- Table waiting – when required, casual dining
- Setting up and clearing tables
- Stacking dishwasher when needed
- Silver cleaning- training can be provided
- Clean up worksites from hazardous or obsolete material
- Assist welders, carpenters, painters or other trades people on-site
- Handle and transport materials (e.g. cement) and equipment (e.g. drills and grinders)
- Use power tools and machinery (e.g. forklifts) when needed
- Follow instructions from supervisors to perform manual labor tasks (e.g. digging, stacking up goods)
- Put up warning signs (e.g. signposts, cones) for vehicles and passersby
- Help with setting up and transferring temporary structures (e.g. scaffolding)
- Report issues with equipment or unsafe conditions

EDUCATIONAL BACKGROUD

- HIGH SCHOOL, GHANA

SKILLS

- Daily Cleaning
- Polishing
- Reading factory orders
- Consistent quality and count inspection of a product
- Team spirit
- Good Communication Skill
- Honesty, Loyal

DECLARATION

I hereby declare that all the information furnished above is true to the best of my knowledge