

FRANCIS ANTHONIA ONYAINYE.



CAREER OBJECTIVE

Looking for a new challenge and new career that will increase my knowledge and skills for providing the guests with the best possible service.

WORK EXPERIENCE

- ❖ SALES REPRESENTATIVE at Delifrost caterers Nig Ltd, Lagos. NIGERIA (Jan 2020 – August 2022).
- ❖ FLOOR SUPERVISOR at BRASS & COPPER LIFESTYLE RESTAURANT/LOUNGE. LAGOS, NIGERIA. (Nov 2021-Jan 2022).

DUTIES AND RESPONSIBILITIES

- ❖ Negotiate prices, terms and prepare sales agreements
- ❖ Contact new and existing customers to discuss needs
- ❖ Identify prospective customers, lead generation and conversion
- ❖ Deals with guest complaints and feedback
- ❖ Emphasize the features of products to highlight how they solve customer problems
- ❖ Providing enough information about products to customer
- ❖ Documenting sale records by updating or creating customer profile records
- ❖ Maintain contact lists and follow up with customers to continue relationship

KEY PERSONALITY & SKILLS

- ❖ A friendly, charming and warm personality, fast learner and team oriented
- ❖ Excellent communication service
- ❖ Positive attitude, patience and diplomacy
- ❖ Excellent customer service
- ❖ Problem solving skills, hardworking
- ❖ Capable of working long hours

EDUCATIONAL QUALIFICATION

Bachelor of Arts(Hons) Theatre Arts/Management: **BENUE STATE UNIVERSITY MAKURDI, NIGERIA.** Year of passing out: **2018**

O-Level: Government Commercial Secondary School, Atlo, **Benue-State**
Year of passing out: 2012

PERSONAL DETAILS

Age: 28

Nationality: NIGERIAN

Language: English

CONTACT DETAILS

Current Address: Dubai, UAE

Mobile No: +971 583094610

Email Id:
toniafrancis2020@gmail.com

IT SKILLS

Basic knowledge in:

- MicrosoftWord
- MicrosoftExcel
- MicrosoftPowerPoint

TOTAL WORK EXPERIENCE

- **4+Year**

CURRENT ROLE